



Rhetoric and Writing Graduate Program

RESPONSIBLE CONDUCT OF RESEARCH

December 15, 2016

Background

Per the Graduate School, all graduate students at Michigan State University must undergo Responsible Conduct of Research (RCR) training during the course of their programs and as a graduation requirement. The overall requirements by degree program are:

MA PLAN A STUDENTS	MA PLAN B STUDENTS	PHD STUDENTS
<p>CITI Modules Year 1</p> <ul style="list-style-type: none"> • Introduction to the Responsible Conduct of Research • Authorship • Plagiarism • Research Misconduct 	<p>CITI Modules Year 1</p> <ul style="list-style-type: none"> • Introduction to the Responsible Conduct of Research • Authorship • Plagiarism • Research Misconduct 	<p>CITI Modules Year 1</p> <ul style="list-style-type: none"> • Introduction to the Responsible Conduct of Research • Authorship • Plagiarism • Research Misconduct
<p>Training</p> <ul style="list-style-type: none"> • engage in 6 hours of discussion-based training (by completion of degree) 	<p>Training</p> <ul style="list-style-type: none"> • engage in 6 hours of discussion-based training (by completion of degree) 	<p>Training</p> <ul style="list-style-type: none"> • engage in 6 hours of discussion-based training (by completion of degree)
<p>CITI Modules Year 2 complete 3 additional from the list below:</p> <ul style="list-style-type: none"> • Collaborative Research • Conflicts of Interest • Data Management • Mentoring • Peer Review 		<p>CITI Modules Year 2 complete 3 additional from the list below:</p> <ul style="list-style-type: none"> • Collaborative Research • Conflicts of Interest • Data Management • Mentoring • Peer Review
		<p>Years 3, 4, 5, etc.</p> <ul style="list-style-type: none"> • engage in 3 hours of annual refresher training

The Rhetoric and Writing program plan

The RW Program on the Responsible Conduct of Research contains three core parts:

1. All graduate students will create a CITI profile and undertake the RCR training as indicated in the table above.

After completing each module, the student is required to save/print PDF verification of completion. Once all the modules are completed, the verifications should be given to the program graduate secretary to record (Melissa Arthurton, arthurt1@msu.edu).

2. All individuals associated with a human subjects project will be certified by the MSU Human Research Protection Program (HRPP) <http://www.humanresearch.msu.edu/>
3. Group discussion-based training will take place via Graduate School or college-level workshops, workshops offered by faculty in the Rhetoric and Writing Graduate Program, and in the context of specific courses that address practices of research in the core course goals (e.g., WRA 870: Research Methodologies).
4. Individual discussion-based training will take place between each graduate student and his/her guidance/advisory committee chair or project supervisor in the context of the student's project(s).

Topics addressed during this conversation will include:

- data access, security, and stewardship practices;
- authorship guidelines and plagiarism concerns; and,
- best practices around collaboration with colleagues at MSU and elsewhere

Important notes

All applicable individuals must initiate this training within the first semester of commencing work on an NSF-funded project or related financial support may be terminated after the first semester.

RCR training completion will be indicated by PhD students in GradPlan. All RCR training will be recorded by the graduate secretary in Grad Audit.

Graduate students are responsible for completing the RCR training, and responsible for asking the Graduate Program Director and/or their advisory/guidance committee chairs about any questions they have about the RCR training.

Graduate students are responsible for providing documentation to the Graduate Secretary regarding their completion of RCR training, using the RW RCR Form (available on the program web site). The Graduate Secretary will verify completion in GradInfo prior to a student's completion of their program and graduation.

Over the coming years, we will adjust our RCR program to reflect changes in the regulatory environment, University policy and resources, and our experiences delivering the program. The committee invites your input into this training process to ensure that we meet the NSF and University requirements and that we are practicing the highest standards of research.