



# Rhetoric and Writing Graduate Program

## Writing, Rhetoric, and American Cultures

November 10, 2017

MSU is committed to creating and maintaining an inclusive community in which students, faculty, and staff can work together in an atmosphere free from all forms of discrimination and harassment. The Rhetoric and Writing Program is likewise committed to a supportive, inclusive culture in which all members are able to fulfill their intellectual and professional goals.

Acts of sexual harassment, racial discrimination, or other forms of verbal or physical abuse, bullying, or aggression *should be* reported; these are actionable issues in the institution. Below we've listed issues that potentially disrupt our supportive, inclusive culture, and institutional means of reporting such issues.

ISSUE	REPORTING (call, reach out to, connect with)
<b>Threats to Yourself or Others (Physical and Verbal)</b>	
If you are physically threatened or treated in any manner where you fear physical harm.	➔ Public Safety / 911
If you are attacked, sexually harassed, or face racially discriminatory comments or behavior in any physical or digital space.	➔ Grad Program Director (if concerned) Public Safety / 911 (if imminent threat) Public Safety / non-emergency (if concerned) Office of Institutional Equity (OIE)--file a report  <i>If online, consider screen capturing the post(s).</i>
If you are concerned about the behavior of a colleague and fear they might hurt themselves or others.	➔ Grad Program Director (if concerned) Public Safety / 911 (if imminent threat)
If you witness a colleague threatening self-harm or harm to others in any physical or digital space.	➔ Grad Program Director (if concerned) Public Safety / 911 (if imminent threat) Public Safety / non-emergency (if concerned)  <i>If online, consider screen capturing the post(s).</i>
<b>Issues with Members of your Guidance/Advisory Committee or Your Committee Chair</b>	
If you have questions or concerns regarding the advice your guidance or advisory committee chair is giving you.	➔ Grad Program Director
If you are having issues or have concerns related to interactions with a specific faculty member on your advisory/guidance committee.	➔ Guidance/advisory committee chair Grad Program Director
If you have questions about replacing the <i>chair</i> of your committee.	➔ Grad Program Director Other members of your committee Associate Dean for Graduate Education (CAL)
If you have questions about replacing a <i>member</i> of your committee.	➔ Guidance/advisory committee chair Grad Program Director

If you are concerned about consequences you may face in the program if you replace your chair or a committee member.	➡	Grad Program Director Guidance/advisory committee chair Associate Dean for Graduate Education (CAL) Ombudsperson
If you have concerns about committee members who are not getting along and it impacts the advice or guidance you are given.	➡	Your committee chair Grad Program Director
<b>Employment-related Issues</b>		
If you have questions or concerns about a course you are teaching.	➡	Your faculty mentor/advisor (named in your assistantship letter)
If you have concerns or issues with a student in a class you are teaching.	➡	Your faculty mentor/advisor (named in your assistantship letter)
If you have questions about things you're being asked to do as part of your assistantship (e.g., amount of work).	➡	Your faculty mentor/advisor (named in your assistantship letter) Grad Program Director
If you are not happy, satisfied, or professionally fulfilled with your assistantship work.	➡	Your faculty mentor/advisor (named in your assistantship letter) Your guidance or advisory committee chair Grad Program Director
If you have questions or concerns about experiences as a student in the classroom.	➡	Grad Program Director Associate Dean for Graduate Education (CAL) Ombudsperson
If you have questions about how opportunities are distributed (e.g., editorial work, hourly work, project work).	➡	Your faculty mentor/advisor (named in your assistantship letter) Your guidance or advisory committee chair Grad Program Director
If you have questions about finding out cross-, inter- etc. disciplinary or college opportunities and activities.	➡	Grad Program Director The Graduate School web site
<b>Issues in Classes and in Our Community</b>		
If you have questions or concerns about interactions with your peers.	➡	WRAP President Grad Program Director Your guidance/advisory committee chair
If you have questions or concerns about in-class dynamics--between students, between the student and teacher, etc.--and you may (or may not) feel comfortable talking to the teacher.	➡	Your guidance/advisory committee chair Grad Program Director
If you have a problematic experience at a conference (e.g., with a book rep, with a grad student or faculty from another institution).	➡	Your guidance or advisory committee chair Grad Program Director